



**CITY OF GRAND RAPIDS  
BUSINESS LICENSE APPLICATION**

**TYPE OF BUSINESS LICENSE**

**Sound Truck**

**1. BUSINESS DATA**

Business Name (DBA or other names used): \_\_\_\_\_

Business Location: \_\_\_\_\_  
(Street Number and Name, City, State, Zip Code)

Mailing Address: \_\_\_\_\_  
(P.O. Box or Street Number and Name, City, State, Zip Code)

Business Telephone: \_\_\_\_\_ Business FAX: \_\_\_\_\_

Business E-mail address: \_\_\_\_\_ Website Address: \_\_\_\_\_

Is building owned by applicant? (circle one) YES NO If not, Owner's name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact person for Inspection: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Please check appropriate box(es): ☐ Existing Building ☐ New Construction ☐ Remodel ☐ Change of Use

Present Use of Building (if vacant, what was last use?): \_\_\_\_\_ Proposed Start Date: \_\_\_\_\_

Sales Tax License Number: \_\_\_\_\_ Federal ID #: \_\_\_\_\_

Sales Activity (circle one): NONE WHOLESALE RETAIL Do you dispense or sell: liquor \_\_\_\_\_ food \_\_\_\_\_  
yes/no yes/no

**Manager or person principally in charge of operation of business**

Name & Title: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Individual in charge of Accounting Records (CEO, CFO, CCO)**

Name & Title: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**2. OWNERSHIP TYPE**

<b><u>Circle One:</u></b>	<b>Individual/Sole Proprietor</b>	<b>Sole Member LLC</b>	<b>Partnership</b>
	<b>Corporation</b>	<b>LLC</b>	<b>Other</b>

**A. Complete this section if you circled Individual/Sole Proprietor or Sole Member LLC.**

Owner's Name: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**B. Complete this section if you circled Partnership, Corporation, LLC or Other.**

Official Corporate Name: \_\_\_\_\_

Corporate Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ E-mail: \_\_\_\_\_

Michigan Corporate/LLC ID #: \_\_\_\_\_ Date of Incorporation: \_\_\_\_\_

LLC Qualification Date: \_\_\_\_\_

**List all Owners, Partners or Corporate Officers**

1. Name & Title: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

2. Name & Title: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

3. Name & Title: \_\_\_\_\_

Other Names Used or Aliases: \_\_\_\_\_

Home Address: \_\_\_\_\_  
(Street Number and Name, City, State, and Zip Code)

Fax: \_\_\_\_\_ Home/Cell Phone: \_\_\_\_\_ Driver's License #: \_\_\_\_\_

E-mail: \_\_\_\_\_ Last 4 digits of S.S. #: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

**Attach list if there are additional persons.**

**3. I hereby affirm that I have truthfully completed this application and all additional information and attachments hereto to the best of my knowledge; that I have read Chapter 91 of the Grand Rapids City Code and all applicable City of Grand Rapids licensing ordinances; and that I agree to operate this business in accordance with all Federal, State and local laws, ordinances, rules and regulations.**

\_\_\_\_\_  
**Applicant's Printed Name** **Applicant's Title**

\_\_\_\_\_  
**Applicant's Signature** **Date of Birth** **Date**

City Clerk's Office ☐ Approved ☐ Disapproved

\_\_\_\_\_  
City Clerk or designee

\_\_\_\_\_  
Date



**City of Grand Rapids  
Business License Application – Part II**

**This form must be submitted with all license applications. Applicants are required to read and initial all sections below.**

Business Name: \_\_\_\_\_

I fully understand and have completed Part I of the application, and have read the appropriate ordinances for the license category I am applying for. I have completed the application myself or with the assistance of an interpreter, if applicable.

Initials\_\_\_\_\_

I understand that all fees are non-refundable and cover the cost of processing the application.

Initials\_\_\_\_\_

I understand the license year applicable to all licenses shall begin on July 1<sup>st</sup> of each year and shall end on June 30<sup>th</sup> of the following year.

Initials\_\_\_\_\_

I understand that licensing fees are not pro-rated for a partial licensing year.

Initials\_\_\_\_\_

I understand that failure to disclose complete and accurate information is falsification of application. This is sufficient cause for immediate denial or revocation of a license.

Initials\_\_\_\_\_

I understand that other departments needing to make a recommendation on my application may require an inspection.

Initials\_\_\_\_\_

I understand the business property must have the proper zoning classification before a license can be issued.

Initials\_\_\_\_\_

I understand that a business license is issued to a specific business at a specific location and cannot be transferred to a new owner or new location.

Initials\_\_\_\_\_

If a license is denied, I understand I must file an appeal in writing to the City Clerk's Office, 300 Monroe Avenue NW, Grand Rapids, MI 49503, within 10 days of notification of the denial.

Initials\_\_\_\_\_

I understand that if I do not renew my license in June, there will be late fees and/or penalties assessed up to and including a civil misdemeanor.

Initials\_\_\_\_\_

I understand that I will not be able to claim 100% Principal Residence Exemption if I am making my home or part of my home available for rental.

Initials \_\_\_\_\_

If an interpreter was used, please provide their name and number below.

\_\_\_\_\_  
Name of interpreter (printed)

\_\_\_\_\_  
phone number



Additional Information for  
**APPLICATION FOR LICENSE  
TO USE SOUND TRUCK**

Name of Applicant: \_\_\_\_\_ Commercial: \_\_\_\_\_

Address of Applicant: \_\_\_\_\_ Non-Commercial: \_\_\_\_\_

Place of Business: \_\_\_\_\_

License Number of Vehicle: \_\_\_\_\_ VIN Number: \_\_\_\_\_

Name and address of owner of vehicle: \_\_\_\_\_  
\_\_\_\_\_

Name and address of person having direct charge of vehicle: \_\_\_\_\_  
\_\_\_\_\_

Name and address of all persons who will use or operate vehicle: \_\_\_\_\_  
\_\_\_\_\_

Purpose for which vehicle will be used: \_\_\_\_\_

Section or sections of City where vehicle will be used: \_\_\_\_\_  
\_\_\_\_\_

Proposed hours and dates on which sound equipment will be used: \_\_\_\_\_  
\_\_\_\_\_

**GENERAL DESCRIPTION OF THE SOUND AMPLIFYING EQUIPMENT TO BE USED:**

- a) Maximum sound producing power: \_\_\_\_\_
- b) Power output in watts to be used: \_\_\_\_\_
- c) Maximum decibel level of sound to be used: \_\_\_\_\_
- d) Approximate maximum distance sound will be thrown at normal barometric pressure of 29.20: \_\_\_\_\_

I hereby affirm that I have truthfully completed this application to the best of my knowledge and I agree to operate in accordance with all applicable Federal, State and local laws, ordinances, rules and regulations.

Date: \_\_\_\_\_ Applicant Signature: \_\_\_\_\_

License #: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Approved ☐ Disapproved Clerk's Office: \_\_\_\_\_

## REGULATIONS FOR USE OF SOUND TRUCKS

COMMERCIAL AND NON-COMMERCIAL USE of sound trucks in the City of Grand Rapids with sound amplifying equipment in operation shall be subject to the following regulations:

1. The only sounds permitted are music or human speech.
2. OPERATION OF SOUND TRUCKS ON ANY PUBLIC STREET, SIDEWALK OR ALLEY ARE LIMITED TO THE FOLLOWING HOURS ON MONDAY THROUGH SATURDAY:  
11:30 a.m. to 1:30 p.m.  
4:00 p.m. to 6:00 p.m.  
7:00 p.m. to 9:00 p.m.

USE OF SOUND TRUCKS ON ANY PUBLIC STREET, SIDEWALK OR ALLEY IS NOT PERMITTED ON SUNDAYS. SOUND TRUCK OPERATION IS ALSO PERMITTED IN INDUSTRIAL ZONES ON MONDAY THROUGH SATURDAY DURING THE FOLLOWING HOURS:

6:30 a.m. to 8:30 a.m.  
3:00 p.m. to 4:00 p.m.

CITY OWNED PARKS: PERMITTED HOURS FOR USE, EXCEPT ON SUNDAY, ARE AS FOLLOWS: 9:00 a.m. to 10:00 p.m.

ON SUNDAY PERMITTED HOURS ARE: 1:30 p.m. to 10:00 p.m.

3. Sound amplifying equipment shall not be operated unless the sound truck upon which such equipment is mounted is moving at a speed of at least ten (10) miles per hour, except when said sound truck is stopped or impeded by traffic or is lawfully parked within 300 feet of an industrial or commercial establishment in connection with a labor question involving such establishment.

When stopped by traffic the sound amplifying equipment shall not be operated for a period longer than one minute at each stop. When lawfully parked within 300 feet of an industrial or commercial establishment, under the conditions set forth above, the sound amplifying equipment shall not be operated for a period longer than thirty minutes while the sound truck is parked.

The provisions of this sub-section shall not be applicable to the use of amplifying equipment in public parks or other places not including public streets, sidewalks or alleys.

4. Sound amplifying equipment of sound trucks shall not be operated within three hundred (300) feet of a hospital, school, church or courthouse.
5. No sound truck with its sound amplifying equipment in operation shall be operated on the following streets between the points designated:  
Monroe Ave. between Michigan St. and Fulton St.  
Fulton St. between Market Ave. and Jefferson Ave.  
Division Ave. between Michigan St. and Wealthy St.
6. The human speech and music amplified shall not be profane, obscene, lewd, indecent or slanderous.
7. No sound amplifying equipment shall be operated in such a manner that its output shall exceed fifteen (15) watts of audio power and shall be controlled so that the audio power delivered by the loud speaker shall not exceed thirty-four (34) decibels at any time.